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| **Personal details** |  |
| Name | Borisov Konstantin  |
| Address | Apt.145, 10 Nevskaya Street,Volgograd, 400087Russia |
| Tel.: | +7-905-396-64-41 |
| e-mail  | rocket\_92@inbox.ru |
| Date of birth  | 20 May 1992 |
| Age | 22  |
| Martial status | Single |
| Nationality | Russian  |
| **Objective** | To work for an interesting and prestigious company,To improve my professional and administrative level. |
|  **Education** |  |
| 2013- present (2015 gr.)2010-20131999-2010 | Volgograd Agricultural Academy – Mechanical Engineering Faculty Specialist’s Degree Volgograd Polytechnical Institute – Chemical-Technological FacultyGymnasium №1, General Certificate of Secondary education |
| **Work experience** |  |
| 03.02.2014 -25.04.201428.08.2013 – 12.09.201304.07.2013 – 23.08.201301.11.2012 -25.02.201326.03.2012 – 28.05.2012 | Limited company “Galaxy CN” – a bartenderLimited company “National Service of enforcing payment” – a specialistLimited company “Sport-time” – a bowling operatorLimited company “Infotell-Service” - a specialist of telemarketingLimited corporation “McDonald’s” – a member of the restaurant staff |
| **Computer skills** | Microsoft Office, Adobe Photoshop, Adobe After Effects, Sony Vegas Movie Studio. |
| **Language proficiency** | English – Upper-Intermediate |
| **Other skills and occupations** | I have a driving licence, a member of the International Bartender Association  |
| **Personal qualities** | initiative;attentiveness;accuracy;skills to build mutually beneficial relationships with customers;responsibility;self-confidence;ability to focus on the main;skills to conduct successful negotiations with customers;punctuality;inclination to teamwork;ability to quickly learn and remember new information;ability to persuade and negotiate;ambition;work creatively;self-improvement;analytical skills;flexibility of thinking;good diction;ability to organize people for the tasks;business communication skills;organizational skills;attractiveness;self-criticism;ability to make decisions;honesty;resistance to stress;the ability to find a common language with clients;My personal interests include classical literature reading, independent travel, photography, web design, board games and modern jazz, also learning to play piano. |